	Object Class Category	FY23 CoA contract Outputs	Total Output Cost	CoA Contract	CoA Invoiced to date	CoA Remaining	Q1 Outputs	Q1 CoA Invoice	Q1 documentation links	Q2 Outputs	Q2 CoA Invoice	Q2 documentation links	Q3 Outputs	Q3 CoA Invoice	Q3 documentation links	Q4 Outputs	Q4 CoA Invoice	Q4 documentation links
	Contract Administration																	
General Contract Admin	1-Provide reporting, administration, and overall project and contract management for BPHCC and Residential Energy Efficiency projects as outlined in Scope of Work including quarterly invoicing and reporting and annual evaluation.	1-A. Prepare complete quarterly invoices including documentation 1-B. Check in with City Staff regularly to update on all initiatives and accomplishments. 1-C.Provide reporting, administration, and overall project and contract management as outlined in SOW including quarterly program reports and final report to City and County staff by May 1, 2023 Reports will include program-specific metrics and evaluation, successes, and recommendations for improvement to increase impact. 1-D. Conduct thorough Program Evaluation and update the Program Evaluation Document to show results and inform FY24 contract. Present reports and evaluation to BHPCC at May 2023 meeting. 1-E. Reporting: Final Report and Quarterly Check-ins	$5,500	$2,750	$2,750.00	$0	Invoice	$687.50	Invoice documents	Invoice, monthly check-in meetings	$687.50	Invoice Documents	Invoice, monthly check-in meetings	$687.50	Invoice Documents	Invoice, monthly check-in meetings	$687.50	Invoice Documents
	BHPCC Admin					$0												
BPHCC-admin	2-Provide administrative and marketing support to BHPCC	2-A. Host and provide technical support to BHPCC main and subcommittee meetings 2-B. Report BHP activities and any new proposed activities to BHPCC during monthly meetings for review and recommendation. This includes evaluation of past and current efforts to determine the most effective pathways for improving community clean energy projects and programs. 2-C. Serve as marketing contract administrator for Blue Horizons Project via website social media and public resource management as outlined in Community Engagement Strategy	$10,025	$5,013	$5,012.50	$0	BHPCC meeting videos, minutes, subcommittee doucmentation, social media posts	$1,253.13	BHPCC meeting videos, subcommittee minutes (Technology, 100% Renewable)	BHPCC meeting videos, minutes, subcommittee doucmentation, social media posts	$1,253.13	BHPCC meeting videos, subcommittee minutes (Technology, 100% Renewable, Membership, Community Engagement)	BHPCC meeting videos, minutes, subcommittee doucmentation, social media posts	$1,253	BHPCC meeting videos, subcommittee minutes (i.e. the Community Engagement, Committee)	BHPCC meeting videos, minutes, subcommittee doucmentation, social media posts	$1,253.13	BHPCC meeting videos, subcommittee minutes (i.e. the Community Engagement, Committee)
BHPCC - admin		2-D. Increase membership and participation of BIPOC community members	$5,800	$2,900	$1,875.00	$1,025		$0.00					BIPOC engagement contractor hired, focus group formed, feedback provided for BHPCC community engagement	$1,500.00	Hire contractor (contract) make payments (invoice 1, invoice 2), taskforce report, taskforce findings. As well as payment reciepts 1 and receipt 2, contract payments split city/county	Contractor agreements (contract, ammendment) make payments (invoice 3, invoice 4), taskforce findings. As well as payment reciepts 3. Contract payments split city/county	$375.00	"Spreadsheet of potential BIPOC org/business/individual partners including contact information (up to $500)" and "Strategy outline including timeline and activities for activating E&I plan (up to $250) " that we directly added to the full Community Engagement Plan with help from commitee members.
	Residential Sector Energy Efficiency Engagement					$0												
BHPCC	3-Manage Implementation of Community Engagement Strategy in collaboration with BHPCC	3-A. Plan and implement activities and programs as outlined in Community Engagement Strategy 3-B. Collect and analyze engagement and impact data and include detailed CES evaluation in quarterly reports and final program evaluation and report	$49,175	$24,588	$24,609.88	-$22	See Community Engagement Budget worksheet	$7,260.38	See Community Engagement Budget worksheet	See Community Engagement Budget worksheet	$4,181	See Community Engagement Budget worksheet	See Community Engagement Budget worksheet	$4,383.88	See Community Engagement Budget worksheet	See Community Engagement Budget worksheet	$8,784.25	See Community Engagement Budget worksheet
BHPCC	4-Engage Duke Energy in improving their energy efficiency programs	4-A. Participation in the Quarterly Statewide EE Collaborative 4-B. Participation in the Quarterly Collaborative Allies calls comprised of leading clean energy nonprofits in the region. 4-C. Support process of more inclusive weatherization (the Duke Energy Carolinas model) programs being offered in Duke Energy Progress territories such as ours.	$2,000	$1,000	$1,000.00	$0	Attended Zoom meetings with nonprofit/collaborative allies on Jul 14, Sept 7 and with Duke Energy on July 20 and Sept 21.	$250.00	Agendas from the meetings, narrative report for this invoice.	Attended Zoom meetings with nonprofit/collaborative allies on, Oct 18 and Nov 17. Collaborative calls directly with Duke Energy on Oct 25 and Nov 14.	$250.00	Agendas from the meetings, narrative report for this invoice.	Meetings attended, new connection with Duke implementer TRC	$250.00	BHP Narrative report	Meetings attended, new connection with Duke implementer TRC	$250.00	BHP Narrative report
ESN	5-Implement and manage ESN program for individual clients	5-A Weatherize ~~90~~ ~~80~~ ~~85~~-client homes $600 per home (includes labor and materials)	$108,000	$54,000	$54,000.00	$0	49 homes completed	$14,700.00	ESN documentation folders	54 homes completed	$16,200	ESN documentation folders	50 homes completed	$15,000.00	ESN narrative report	27 Homes	$8,100.00	ESN narrative report
ESN	5-Implement and manage ESN program for HACA units	5-B. Weatherize 25 HACA Units $150 per apartment unit (includes labor and materials)	$7,500	$3,750	$3,750.00	$0	Completed 52 units, catalyzed Franklin Energy, funded by Duke Energy Progress, to continue energy efficiency work in HACA units going foward, relieving GBA staff to focus on ESN clients.	$3,750.00	ESN documentation folders	Task complete	$0.00		Objective complete	0		Objective complete	$0.00	
ESN	5- M&V for ESN	5-C. Conduct metrics and verification analysis from January - December 2022 i-Perform and report measurement and verification in accordance with US DOE protocols (e.g. 4.3.1 of US Department of Energy's Uniform Methods Project, Chapter 8: Whole Building with Consumption Data Analysis Evaluation Protocol). Include: i. Measures installed ii. Utility data iii. Blower door test results if applicable (done on all electric homes) iv. Photos of projects and measures completed v. Field verification of at least 5% of houses completed ii-Vandermusser will present M&V report to BHPCC in March 2023	$12,000	$6,000	$6,000.00	$0	None in this quarter	$0.00		None in this quarter	$0.00		M&V Report Complete	$3,000.00	Invoice paid- split city/county	Report at April BHPCC Meeting.	$3,000.00	Invoice paid- split city/county
	Total		**$200,000**	**$100,000**	$98,979.09	**$1,003**		**$27,901.00**			**$22,572.00**			**$26,056.21**			$22,449.88	

$2,750
$7,762
$25,938
$1,000
$56,550
$6,000
$100,000